

PLANNING

- **Who will observe the training and who will conduct the AAR.**
- **Reviewing the training and evaluation plan.**
- **Schedule stopping points.**
- **What trainers should evaluate.**
- **Who attends.**
- **When and where the AAR will occur.**
- **What training aids will be used.**

PREPARING

- **Review training objectives, orders and doctrine.**
- **Identify key points.**
- **Observe the training and take notes..**
- **Select the AAR site.**
- **Collect observations from other observers and controllers.**
- **Organize.**
- **Rehearse.**

CONDUCTING

- **Introduction and rules.**
- **Generate discussions.**
- **Review of objectives and intent.**
- **Commander's mission and intent.**
- **OPFOR commander's mission and intent.**
- **Summary of events.**
- **Closing comments.**

BENEFITS OF THE AAR

- **Critical Assessment tool.**
- **Helps plan soldier training.**
- **Helps correct deficiencies..**